

**City of Ladonia**  
**Position Open/City Secretary**

City of Ladonia is accepting applications for city secretary/municipal court clerk. Applicants must be at least 18 years of age, have the legal right to work in the United States, be able to pass a drug screening test and background check, and must have a valid driver's license. Computer skills required. Salary based on experience and qualifications. Paid vacation and sick leave. Health benefits available. Retirement program with Texas Municipal Retirement System.

Full job description and applications may be obtained by contacting City of Ladonia, attention Debbie Nichols, 100 Center Plaza, P.O. Box 5, Ladonia, TX 75449 or by calling 903-367-7011 between the hours of 8 a.m. and 4 p.m., Monday through Friday.

The City of Ladonia is an Equal Opportunity Employer.