

**Regular Meeting**  
**Ladonia City Council**  
**Monday, December 14, 2020**  
7:00 p.m. at Ladonia City Hall

MINUTES

- I. The meeting was called to order at 7:00 pm and a quorum was established.
- II. Roll Call/Members present: Todd Akers, Discha Threlkeld, Patricia Harrod, Shakemala Aubrey, Russell Duckworth
- III. The invocation was given by Todd Akers and the pledges recited by all present.
- IV. Citizens Comments- *At this time, any person may address the Ladonia City Council regarding an item on this meeting agenda that is not scheduled for public hearing. Also, at this time any person may address the Council regarding an item that is not on this meeting agenda. Each person will be allowed up to 3 minutes to speak. No discussion or action may be taken at this meeting on items not listed on this agenda, other than to make statements of specific factual information in response to a citizen's inquiry.*

Anita Akers with Keep Ladonia Beautiful, city is an official affiliate of Keep Texas Beautiful. First meeting will be held on January 31, 2021 at 5 pm at the Pig and Whistle.

- V. Consent Agenda
  - A. Minutes of November, 2020 meetings  
Motion was made by Russell Duckworth and seconded by Patricia Harrod to approve the minutes of the November, 2020 meetings. Vote 5-0
  - B. Financial Report for November, 2020  
Motion was made by Todd Akers and seconded by Discha Threlkeld to approve the financial report for November, 2020. Vote 5-0
  - C. Accounts payable for December, 2020  
Motion was made by Todd Akers and seconded by Patricia Harrod to approve accounts payable for December, 2020. Vote 5-0

- VI. Information Reports
  - A. Utility/Public Works Department report given by Jan Cooper
    - 1. **WATER**
      - Line repair/Maintenance 6
      - Line locate 1
      - Well repair/maintenance 0
      - New service 4
      - Disconnects/customer request 3
      - Disconnects/Non-pay 3
      - Reconnects/Non-pay 3
      - Transfer service 0
      - Meter change-out 2
      - Meter re-reads/Customer request 2
      - Meter re-reads/Office request 0

- Monthly items: meters read, dead-end lines flushed, BACT samples submitted

2. **SEWER**

- Line repair/maintenance 5
- Line locate 0
- Lift station repair 0
- Sewer leak/customer 1

3. **STREETS**

- Street light repair 0
- Street maintenance 1
- Street signs 0
- Miscellaneous 1

4. **MISCELLANEOUS**

- Polycart/delivered 4
- Polycart/picked up 13
- Office:
  - Adjustments 5
  - Account Changes 9
  - Account Finalized 1
  - Emails 2

B. Volunteer Fire Department report given by Todd Akers

- Total number of calls 5  
4 Medical 1 Other
- General fund balance \$4770.69
- Truck fund balance \$4719.04
- New truck fund balance \$1238.68
- Volunteer hours 36.19
- Training None

C. Administration Department report given by Jan Cooper

- Application deadline for place on ballot January 14, 2021-February 13, 2021, for election to be held on May 2021
- No Christmas parade or Santa Float
- Holidays, 12-24/25-2020, 1-1-2021: Office Closed

D. Police Department report given by Chief Howard Day

- Significant Events
  - November 1<sup>st</sup> – Served Felony Warrant, 300 block of Park St. Aggravated Assault w/Deadly Weapon, Family Violence, second Warrant from Hunt County for Violation of Probation
  - November 3<sup>rd</sup> – Provided presence patrol for Election Day polling site (City Hall)
  - November 9<sup>th</sup> – Held Police Department staff meeting
  - November 9<sup>th</sup> – Attended City Council meeting
  - November 25<sup>th</sup> – Held Oral Board / Swearing In Ceremony – Officer John Hunt
- Department Statistics
  - Calls for Service: 4
  - Arrests: None
  - Traffic Stops: 5
  - Warnings / Citations: None / None
  - Open Investigative Cases: 3
  - Personnel: Nine (9) – Six (6) sworn, Three (3) civilian

- Reserve hours: 112 hours worked
  - Mileage: Unit 01 (Marked) 520 patrol miles
  - Fuel: Unit 01 (Marked) Nine (9) gallons - \$15.00
  - Social Media: Department Facebook page - OCT 290 "Likes" NOV 300 "Likes"
3. Completed Projects/ No report
  4. On-Going Projects
    - Evidence accountability/destruction process – working with DA Office and Judiciary
    - Drafting department policies for Field Training, Patrol Operations, and Investigations
    - City Yard – area to be cleared out to park marked unit
    - Review of City Ordinances – animal control, property maintenance, abandoned/junk vehicles

VII. New Business

- A. Discuss, consider, action/Financial Audit FY 2019-2020/McClanahan & Holmes presented by Brittany Martin  
Motion was made by Todd Akers and seconded by Russell Duckworth to approve the Financial Audit FY 2019-2020 as presented by McClanahan & Holmes, LLP. VOTE 5-0
- B. Discuss, consider, action/Employee Procedural Policy Update  
Motion was made by Russell Duckworth and seconded by Discha Threlkeld to approve the Employee Procedural Policy Update as presented. VOTE: 5-0

VIII. Old Business

- A. Discuss, consider, action/ Ordinance Permit Fee Schedule  
Discussion and Information Only
- B. Discuss, Consider, Action/ Resolution Sanitation Fees increase  
Motion was made by Todd Akers and seconded by Russell Duckworth to adopt Resolution 2020-12-14 to increase rate charge for sanitation services, passing along the additional cost City is being charged. VOTE: 5-0

IX. Convene in Executive Session as authorized by Texas Government Code, Chapter 551, Open Meetings  
There was no closed session.

X. Reconvene in Open Session to take action (if any) on items discussed in executive session.  
There was no closed session.

XI. Adjourn  
Motion was made by Patricia Harrod and seconded by Shakemala Aubrey to adjourn the meeting at 7:47 pm VOTE 5-0

Debbie Nichols  
Debbie Nichols, City Secretary

Jan Cooper  
Jan Cooper, Mayor